

# CITT

## ***CITIZENS' INDEPENDENT TRANSPORTATION TRUST***

**Project and Financial Review Committee**

**September 13, 2005**

**Stephen P. Clark Center**

**111 NW 1<sup>st</sup> Street**

**10<sup>th</sup> Floor Conference Room**

**9:30 a.m.**

### **Summary of Minutes**

#### **MEMBERS PRESENT:**

Miles Moss, P.E. Chairman  
Marc A. Buoniconti  
Susannah Troner  
Thamara Labrousse

Hon. James Reeder  
Hon. Linda Zilber  
Theodore Wilde

#### **ASSISTANT COUNTY ATTORNEY:**

Bruce Libhaber

#### **OTHERS PRESENT:**

Nan A. Markowitz, OCITT, Executive Director  
Rory Santana, FDOT  
Mayra Bustamante, MDT  
Carlos Cejas, FDOT  
Marcos D. Miranda, FDOT  
Maria E. Johnson, OCITT  
Isabel G. Jettinghoff, PEG/IMG Team  
Jorge Fernandez, MDT  
Albert Hernandez, MDT  
Erigene Belony, MDT  
Patty David, OCITT

Lourdes Gomez, MDT  
David Tinder, PWD  
Marlene Amaro, OCITT  
John Prats, OCITT  
Linda Zechel, MDT  
Judy Seidner, CMO  
Sasha Page, IMG  
Lou Wolinetz, IMG  
Nya Lake, OCITT  
Monica Diez, FDOT

#### **ROLL CALL**

With a quorum present, Mr. Buoniconti called the meeting to order at 9:50 a.m.

#### **CITIZENS' COMMENTS**

None

#### **APPROVAL OF AGENDA**

Ms. Zilber moved to approve the agenda, seconded by Ms. Troner and carried without dissent.

## **APPROVAL OF MINUTES - August 9, 2005**

Ms. Zilber moved to approve the revised minutes of August 9, 2005. The motion was seconded by Mr. Reeder and carried without dissent.

## **CITIZENS' COMMENTS**

None

## **PRESENTATION**

### **Florida Department of Transportation (FDOT) Presentation**

Ms. Monica Diez, (FDOT), Office of Planning and Environmental Management, informed the committee that the presentation would provide information on Bridges versus Tunnels with the Project Development and Environmental Process (PD&E). Mr. Carlos Cejas, FDOT, Engineering Consultant, gave a PowerPoint presentation entitled "Bridge and Tunnel Alternative Analysis". The presentation covered the PD&E of the NW 5<sup>th</sup> street bridge, Jewfish Creek Bridge, and the Historic NW 12<sup>th</sup> Avenue bridge replacement. Mr. Cejas gave an overview on the decision-making and PD&E process. The process includes collecting existing condition data, identifying existing and future constraints, projecting future trends, identifying project needs, developing and evaluating a spectrum of improvement alternatives, and selecting a recommended improvement alternative. Mr. Reeder inquired why high-level bridges are not built slightly lower. Mr. Cejas replied the United States Coast Guard sets the bridge height requirements for the Miami River. Mr. Cejas explained the bridge and tunnel alternative analysis and the difference between low-level bascule bridge, high-level fixed bridge and the tunnel. He also discussed the surface transportation function, urban design and development, navigation, and cost for movable bridges versus tunnel. Mr. Wilde stated that if FDOT had previously made the same presentation before the CITT approved the Miami River Tunnel Feasibility Study, approval would have been impacted. Mr. Buoniconti asked Mr. Tinder the status on the Miami River (study). Mr. Tinder responded that the final report will be completed in November 2005.

### **Infrastructure Management Group (IMG) Presentation**

Mr. Sasha Page, Vice President, IMG, introduced Isabel G. Jettinghoff and Lou Wolinetz, IMG, who provided the Committee with an update on Task 1. Mr. Page informed the Committee that IMG is 50% complete with Task 1 and a draft has been submitted for Task 2. Tasks 3 and 4 are being worked on will be presented in October 2005. Mr. Page stated that the goal of IMG assignment is to advise CITT on systems and tools needed to oversee the effective implementation of the PTP. Mr. Page summarized the tasks assigned: Task 1 review of the 30-year pro forma, Task 2 review of the use of surtax dollars, Task 3 evaluation of the FY2006 budget, and Task 4 is the Risk Assessment Model. Mr. Page reviewed the baseline pro forma (December 2004), the County's actual use of sales taxes, proposed budgets, and the development of the risk assessment model. Mr. Buoniconti noted that he and Mr. Wilde had met with IMG staff and reviewed the first draft of Task 1. Lou Wolinetz, IMG, explained the goals and objectives of Task 1. He covered the methodology, the findings, recommendations, and the roll of the CITT for Task 1. Mr. Wolinetz provided an overview of Task 2 findings. Mr. Page concluded the presentation with a brief explanation of the proposed Risk Assessment Model. Mr. Wilde suggested that the expected impact of the new fare collection system should be added to the assumptions of the Risk Assessment Model.

Ms. Isabel G. Jettinghoff, IMG, informed the Committee that the cost allocation formula estimates a portion of each contract that will be using surtax funds and that is the resulting percentage. Ms. Jettinghoff explained that any new service after November 2002 is funded by the surtax. When a contract is brought before the CITT and the percentage estimate paid by surtax, is only an estimate based on a cost allocation formula. Mr. Moss asked was the cost allocation model accurately created even though it was created before the half-cent tax. Ms. Mayra Bustamante, Miami-Dade Transit (MDT), responded that the cost allocation model is correct but it will be updated. Mr. Moss also questioned if using the cost allocation model is accurate, and if the cost per mile is the same for existing as it is for new or is there savings in cost for existing when you add on new or is it something you can add on in the future. Mr. Buoniconti asked how outside of the scope could we get having some expanded work done within the contract price. Mr. Libhaber informed Mr. Buoniconti that it would be okay, as long as it is covered in the RFP. The RFP has broader range, so something that is covered in the RFP may not be covered in the contract scope and assignments that are given to the company. Mr. Moss states that to his understanding the cost allocation formula was not for determining an estimated cost but for determining an actual cost. Ms. Bustamante informed Mr. Moss that in the beginning of the year MDT established a budget based on an estimate, based on miles. At the end of the year MDT provides the CITT actual miles using the cost allocation formula for payment. Mr. Buoniconti suggested that a list be created detailing anything that may require additional study or analysis with the cost allocation formula. Mr. Wilde suggested that the summary of the Task 1 Update presentation be distributed at the September 30, 2005, CITT meeting. Mr. Wilde stated that the CITT should set measurable criteria to define the success of the PTP.

## **REPORTS**

Mr. Moss stated that item 6A deferred to the October 11, 2005, Project and Financial Review Meeting. The Committee members were asked to submit any questions they had regarding item 6A to Ms. Johnson before the meeting. Ms. Johnson reviewed the Charter County Transit System Surtax Collection Report and the OCITT PTP Active Contracts Status Report and the OCITT PTP Contracts.

## **ACTION ITEMS**

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING AWARD OF COMPETITIVELY BID CONTRACTS WITH AUTHORITY TO EXERCISE OPTIONS TO RENEW ESTABLISHED (ITEM 1.2) THEREUNDER, CONTRACT MODIFICATIONS (ITEMS 3.1, 3.2) AND AWARD OF COMPETITIVELY BID CONTRACTS OF OTHER GOVERNMENTAL ENTITIES (ITEM 4.1) AND WAIVING COMPETITIVE BIDDING (ITEM 4.4) FOR THE PURCHASE OF GOOD AND SERVICES PROCESSED BY THE DEPARTMENT OF PROCUREMENT MANAGEMENT (DPM) ON BEHALF OF MIAMI-DADE TRANSIT (MDT) AND PUBLIC WORKS DEPARTMENT (PWD)

Ms. Zilber moved to approve Item 7A; the motion was seconded by Mr. Reeder and carried without dissent.

## **OLD BUSINESS**

Mr. Buoniconti requested in the August 9, 2005, meeting for Mr. David Tinder, Public Works Department, to provide more information on the striping project. Mr. Tinder reviewed the striping project and the project requisition and payment certificate. Ms. Markowitz brought up a concern regarding Members requesting certain types of information. After some discussion, the Committee, agreed to include language in the By-laws detailing a process for the Executive Director to handle Member request. Mr. Libhaber was asked to prepare a legal opinion regarding including certain information regarding the composition of the Board of Directors of business of which CITT approves contract. Mr. Libhaber stated that he would have the information ready for review at the September 21, 2005 Community Outreach Meeting. Ms. Judy Seidner, Assistant to the County Manager, CMO, suggested that Roger Hernstadt, OCI, attend the next Community Outreach Meeting and give a detailed update on several items of the PIP.

## **NEW BUSINESS**

### ***Item 9A***

Ms. Markowitz stated after the meeting between Mr. Moss, Mr. Givens and herself, she requested information from FDOT regarding pedestrian studies. FDOT responded to the request with a letter detailing any pedestrian studies. Mr. Given informed the committee that there should be criteria for the pedestrian crossings. Alberto Hernandez, MDT, explained the working of crosswalks, overpasses, and signals. Mr. Hernandez reported that there are five locations identified for pedestrian overpasses, 27th Avenue, University of Miami, South Miami, Dadeland North and Dadeland South. Mr. Hernandez informed the committee that four out of five locations are being looked at for an overpass. He stated that through the conceptual study, it will be determine whether or not to provide direct platform access. Mr. Hernandez addressed the issue of pedestrians crossing in the middle of the street even though there is an overpass. He stated that do to the location of the bridge pedestrians choose to cross in the middle of the street rather than walking a few feet to the overpass, taking an elevator up and then using the overpass to cross the street. Signs are posted to use the crosswalks and bridges, but pedestrians still cross where they please. Mr. Moss added that there is \$10 million in the budget for the construction of five overpasses. In addition, he also affirmed that there is not enough money in the budget for all five locations. Mr. Moss suggested that the locations be prioritized. Mr. Hernandez informed the committee that a concept study of all the location is in progress it should be completed in six months. Mr. Rory Santana, FDOT, reviewed the information in the letter sent by FDOT and explained the different issues with the crosswalks.

### ***Item 9B***

Mr. Givens stated he would like to meet with Mr. Harold Braynon to discuss the Carrie Meek Entrepreneurial Center parking issue and other concerns along Northwest 7<sup>th</sup> Avenue, and asked OCITT staff to arrange a Sunshine Meeting.

### **CITIZENS' COMMENTS**

None

### **ANNOUNCEMENTS**

The next Project & Financial Review Committee meeting will be on Tuesday, October 11, 2005, at 9:30 a.m.

### **ADJOURNMENT**

There being no further business of the Project and Financial Review Committee, the meeting was adjourned at 12:50 p.m.

**\*\*\*MINUTES ARE IN SUMMARY FORM\*\*\*  
FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING, PLEASE REQUEST  
COPIES OF THE DIGITAL RECORDING FROM THE OFFICE OF THE CITT AT  
305-375-3481**